

**PROCEDURES
TO OBTAIN PERMITS FOR EXCAVATION AND/OR
CONSTRUCTION OF SIDEWALK, DRIVEPAD, AND CURB & GUTTER**

CONTRACTOR:

1. TO PERFORM CONCRETE WORK, CONTRACTOR MUST HAVE A STATE LICENSE GA-01, GA-03 OR GA-98. (NEED COPY)
2. TO PERFORM EXCAVATION WORK, CONTRACTOR MUST HAVE A STATE LICENSE GF-09, GF-98, MM-98, EL-01 OR EE -98. (NEED COPY)
3. MUST POST A \$5,000 "CONTRACTOR'S EXCAVATION BOND" USING CITY'S APPROVED FORM. **(NEED ORIGINAL)**
4. MUST POST A \$1,000 "BOND SECURING PAYMENT OF PERMIT FEES FOR PUBLIC WORKS DEPARTMENT" USING CITY'S APPROVED FORM. **(NEED ORIGINAL)**
5. IF PERFORMING CONCRETE WORK, MUST POST AN ADDITIONAL \$5,000 "CONTRACTOR'S SIDEWALK, DRIVE PAD, CURB AND GUTTER BOND" USING CITY'S APPROVED FORM **(NEED ORIGINAL)**
6. IF PERFORMING A WATER TAP, MUST POST AN ADDITIONAL \$10,000 "WATER TAPPING BOND." **(NEED ORIGINAL)**
7. MUST PRESENT EVIDENCE OF AT LEAST \$1,000,000 IN LIABILITY INSURANCE COVERAGE. **(NEED ORIGINAL)** THE CERTIFICATE HOLDER SHOULD READ:

CITY OF ALBUQUERQUE
PUBLIC WORKS DEPT./PERMITS
P.O. BOX 1293
ALBUQUERQUE, NM 87103
ATTENTION: CONSTRUCTION COORDINATION DIVISION

8. MUST BE APPROVED BY THE EXCAVATION PERMIT SECTION PERSONNEL.

NOTE: **AS REQUIRED BY CITY ORDINANCE, ANYONE WORKING IN THE CITY
RIGHT OF WAY IS REQUIRED TO OBTAIN A PERMIT.**